



PTW CHECKLIST - NO. 51		Title: Work at Height	
Owner: Capability Coordinator			
Approver: Capability Coordinator		Max Validity Period: 5 yrs	
Permit No.:		Date:	
Latest Rev	Date	Details	Authorised By
10.0	Jan 2016	Full Revision	S Elliott

Other Checklists That May Be Relevant: [52](#), [56](#), [88](#)

HRA Checklists:

Reference [PTW Manual](#) Section 4.17 "Work at Height"

PRIOR TO PERMIT ISSUE:

Tick when done

Y	N	NA

- During Work at Height is there a possibility of serious harm from a fall less than 1.8m? Is there any risk that a person may fall >1.8m or more?

If the answer is yes, appropriate fall protection is required. All persons wearing fall protection shall hold, or be supervised by a person holding NZQA unit standard 15757, 23229 or 25045.

Name: _____ NZQA unit held _____

Name: _____ NZQA unit held _____

Name: _____ NZQA unit held _____

- Appoint an Observer to oversee the work at height.

Name: _____

- Recovery Plan has been developed to recover any person(s) that may be suspended from a fall arrest system and is unable to return to safe area. Confirm the PI has approved the recovery plan. The work party and recovery team have read and understood the Recovery Plan (attached).

- Are all members of the Recovery Team appropriately trained for the recovery techniques as stated in the Plan. Nominate the Recovery Team:

- Are anchor points in good condition and appropriate?

Tick when done

Y	N	NA
---	---	----

PRIOR TO COMMENCING TASK:

- | | | | |
|-----|---|--------------------------|--------------------------|
| 6. | Where necessary, barriers and signs have been erected. | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. | Live aerals, power lines have been confirmed isolated before any work in or near them commences. | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. | Confirm all equipment to be used for work at height is in good working condition And has current certification. | <input type="checkbox"/> | |
| 9. | Have all team members working at height had 'Buddy Check' performed on their equipment? | <input type="checkbox"/> | |
| 10. | Is the weather suitable for the activity? Refer to Adverse Weather Guidelines | <input type="checkbox"/> | |

WORKING OVER WATER:

"Working Over Water" is defined in Section 4.17 of the PTW Manual

NOTE: "Work at height over water shall cease three hours prior to evening civil twilight. If work at height over water is required after sunset an additional hazard ID shall be undertaken. The relevant site Activity Manager shall approve this hazard ID, along with the request for carrying out the work".

Note: Not applicable for Work on onshore bridges over waterways, streams & rivers.

- | | | | |
|-----|--|--------------------------|--------------------------|
| 11. | The nominated Observer, able to work in a position not exposed to WOW risk is:
Name: _____ | | |
| 12. | All personnel working over water are to wear head protection, self inflating/ self righting lifejackets and PLB. | <input type="checkbox"/> | |
| 13. | The Observer shall ensure that a Dan Buoy and Fluorescent Marine Dye Marker is located at the worksite and is ready for deployment.
If the Observer is also the designated rescuer (eg. Abseilers), then the Observer shall wear the same PPE as the person working at height over water. | <input type="checkbox"/> | |
| 14. | When working at sea level, ensure sufficient measures are in place to warn of large unexpected waves. | <input type="checkbox"/> | <input type="checkbox"/> |